

Audit/Inspection Checklist

Code Title	Electrical Safety	Code No.	OSHJ-COP-05	Rev. No.	1.0
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Sr.	Checklist Item	Clause in the Code	Acceptable means of compliance
1	Are the risks related to electricity accessed?	5.2: Risk Assessment	<ul style="list-style-type: none"> – Copy of the Risk Assessment
2	Are the electrical equipment safe and suitable for the task?	5.3, 5.4: Selection and Suitability of Equipment, Strength and Capability of Electrical Equipment	<ul style="list-style-type: none"> – Visual verification: – No miss use of the equipment – No open electrical connections – Proper wiring (not over water and debris) – No overload of electrical points – No visible damage to the equipment
3	Are there system/device in place to prevent fault in the electrical system?	5.7: Earthling or Other Suitable Precautions)	<ul style="list-style-type: none"> – Evidence of earthling – Evidence of double insulation – Evidence of grounding
4	Are the mechanical and electrical connections/devices ensure the integrity of electrical system?	5.9,5.10 : Connections, Means for Protecting from Excess Current	<ul style="list-style-type: none"> – Check the availability of protection devices.(fuses, MCBs, ELCBs, RCD) – Plugs and sockets are properly connected.

			<ul style="list-style-type: none"> – Cables are correctly connected to the electrical equipment.
5	Is the workplace around electrical equipment visible and accessible?	5.12: Workspace, Access, and Lighting	<ul style="list-style-type: none"> – Visual check of surrounding area of electrical equipment that is being work on/with. (Lighting & accessibility to site)
6	Is there a maintenance record on-site for all electrical equipment?	5.14: Safe Use, Maintenance, Inspection and Repair of Electrical Systems	<ul style="list-style-type: none"> – Check for inspection record fields – Check for testing equipment record fields – Check for consumables used for maintaining the electrical equipment on-site
7	Are there any work activity currently being practiced near any live electrical equipment?	5.16: Live Working	<ul style="list-style-type: none"> – Check for precautions being in place during the work activity (use of insulated barriers & and full insulation for conductors) – Visual check for any permit to work on that work activity.
8	Are all employees trained and competent for electrical equipment use?	6: Training	<ul style="list-style-type: none"> – Copy of training certificates – Copy of training records